

## WEDDING FEES

	Non-members	Attenders	Members
<b>Ceremony</b>			
Sanctuary.....	\$175.....	\$75.....	\$0
Wedding Coordinator.....	\$100.....	\$100.....	\$100
Organist*.....	\$125.....	\$125.....	\$125
Sound System*.....	\$50.....	\$50.....	\$50
Custodian (2 hours).....	\$60.....	\$60.....	\$60
Pastor's Fees**.....	\$275.....	\$275.....	at will

## Reception

Facility Use.....	\$200.....	\$100.....	\$0
Wedding Coordinator.....	\$35.....	\$35.....	\$35
Custodian ***.....	\$40.....	\$40.....	\$40
Security Deposit.....	\$100.....	\$100.....	\$100

\*This cost covers one rehearsal/consultation and the wedding.

\*\*Pastor's Fees include 6 premarital counseling sessions, rehearsal, and the wedding. *Curriculum to be purchased separately.* An honorarium for the presiding minister is customary and should be decided by the family according to their wishes and ability to give.

\*\*\*This cost covers 3 hours of work; \$20 will be charged for each hour extra.



## CONTACT INFORMATION

Church Office.....(509) 332-2659

Co-Pastor,  
Amy McNelly.....(509) 592-7227

Co-Pastor,  
Matt McNelly.....(509) 592-7228

1630 NE STADIUM WAY  
PULLMAN, WA 99163  
(509) 332-2659

## CHRISTIAN MARRIAGE

"For Christians, marriage is a covenant through which a man and a woman are called to live out together before God their lives of discipleship. In a service of Christian marriage a lifelong commitment is made by a woman and a man to each other, publicly witnessed and acknowledged by the community of faith."

-- Book of Order (W-4.9000)

Because we believe marriage to be a sacred covenant, our pastors will only conduct weddings between two professing Christians.



# WEDDINGS

## PULLMAN PRESBYTERIAN CHURCH



PULLMAN, WA

To the prospective Bride and Groom:

We are delighted that you are planning to be married in our church. We rejoice in this good news and pray God's richest blessings upon your union.

Please read the information contained in this brochure regarding policies and fees established by the church Session.

If you have any questions or concerns, please do not hesitate to ask us. We wish to do all we can to make your wedding a joyful and memorable occasion.

### **PASTORAL CARE**

Ordinarily, all weddings in the church shall be performed by a minister currently on staff.

For the lifelong benefit of the marriage, both the bride and the groom are required to have six or more one-hour sessions of pre-marital counseling with the minister. In addition to acquainting you with the minister, these sessions will focus on the Christian understanding of marriage and areas of critical concern. Details pertaining to the ceremony will also be discussed.

If the minister is convinced after discussion with the couple that commitment, responsibility, maturity, or Christian understanding are so lacking that the marriage is unwise, the minister will assure the couple of the church's continuing concern for them and not conduct the ceremony. In this case, all church arrangements will be cancelled and fees returned. Financial obligations beyond those made with the church are exclusively the responsibility of the wedding party.

### **SCHEDULING YOUR WEDDING**

After clearing the wedding date with the officiating minister, the date must be reserved with the church office, specifying the time and location (sanctuary or garden) of the ceremony. While scheduled church programs take priority in building use, once your date is scheduled, it will be protected from scheduling conflicts. Nonmembers may not reserve the church for a wedding more than 6 months in advance. No weddings may be scheduled at the church during Holy Week (between Palm Sunday and Easter Sunday). A refundable security deposit of \$100 is required at the time of reservation from both members and non-members.

### **CONDUCT AND ATTIRE**

The conduct and attire of all persons should be appropriate to a worship service. Pullman Presbyterian Church is a smoke-free and alcohol-free facility.

### **FORM AND ORDER OF SERVICE**

In consultation with the couple, the pastor will establish the order and elements of the wedding service. These elements will include: scripture readings, a proclamation of God's word, vows of love and faithfulness, prayers, and declaration of marriage. Additional elements may be included at the discretion of the pastor.

### **MUSIC**

Music suitable for the marriage service directs attention to God and expresses the faith of the church. Your suggestions for music to be played by the organist or sung by a soloist or the congregation are welcome. However, the presiding minister will give the final approval as to the appropriateness of the music selected.

A conference with the organist (if an organist will be playing in the ceremony) is a part of preparation for the wedding. The couple is also welcome to supply a pianist or other instrumentalist if so desired.

Only the church organist or persons approved by the church may play at services in the church. Vocal soloists, if desired, may be arranged by the wedding party. Additional rehearsal fees may be required by the organist or the soloists arranged by the wedding party.

### **SOUND SYSTEM**

The church sound system may be used only by qualified church sound technicians. Special devices for the hearing impaired are available but must be requested from the church office in advance.

### **THE WEDDING REHEARSAL**

A rehearsal helps ensure a trouble-free wedding and is usually required by the minister. The bride and groom should arrange for all members of the wedding party including bridesmaids, groomsmen, ushers, and parents of the bride and groom, plus any soloists arranged by the wedding party, to be at the church promptly at the rehearsal hour. The rehearsal will take approximately one hour and will be under the direction of the minister. The wedding license should be present at this time.

### **PHOTOGRAPHY AND VIDEOTAPING**

We ask that no flash photography be taken during the worship service. A picture of the wedding party coming in or going out may be taken, but this must be done inconspicuously and towards the back of the sanctuary. Photographs may be posed before or recreated after the service but please complete all photography 45 minutes before or within 45 minutes after the conclusion of the service.

### **BUILDING USE**

The wedding party is entitled to the use of two rooms for dressing. The rooms shall be determined in consultation with the wedding consultant, whose service and fee is required for all weddings in our church building.

Should nursery care be desired, a \$15 room charge will be assessed. Regular church nursery personnel or a member familiar with the facilities must be used as sitters. A list of names and rates is available from the church office.

### **RECEPTIONS**

The wedding consultant may assist the wedding party in making arrangements for the wedding reception at the church. Church dishes, silverware, punch bowl, and coffee servers are available.

Facility use for receptions includes the use of the fellowship hall, lounge, narthex, lawn, or kitchens for the reception. For all receptions held in the church, a custodial fee of \$40 will be added to the cost.

### **PAYMENT OF FEES**

Payment of all fees must be made prior to the wedding rehearsal or prior to the wedding if there is no rehearsal. For all fees, one check may be written to the church. Distribution will be made by the church office. Please attach an itemization of payment. (Fee breakdown is on back.)